



Health Promoting Hospitals Regional and National Networks

Agreement between

The Regional Office for Europe of the World Health Organization The Coordinating Center of the Italian Network of Health Promoting and The Piemonte Network of Health Promoting Hospital

This Agreement is made between the Regional Office for Europe of the World Health Organization (WHO/EURO), the Coordinator of the Italian Network of Health Promoting Hospital, the Coordinator of the Piemonte Region Network of Health Promoting Hospitals and the hospitals belonging to the Piemonte Region Network of Health Promoting Hospitals.

Scope and purpose of the Regional and National Networks of Health Promoting Hospitals

A Health Promoting Hospital tries to incorporate the concepts, values and standards of health promotion into the organizational structure and culture of the hospital. The goal is to improve the quality of health care, the relationship between hospitals and the community, and the conditions for and satisfaction of staff, patients and relatives. The method is to apply the principles of the Ottawa Charter for Health Promotion to develop the hospital in the ways expressed in the Budapest Declaration on Health Promoting Hospitals.

The goals of the Regional and National Networks of Health Promoting Hospitals are:

- * to facilitate and encourage cooperation and the exchange of experience between the hospitals of a region or country, including the identification of areas of common interest, the sharing of resources and the development of common evaluation systems.
- * to introduce health promotion into the culture of the hospitals;
- * to broaden the focus of hospital management and structures to include health care, not just curative care;
- * to develop documented and evaluated examples of good practice for the use of other institutions;
- * to identify areas of common interest in which to develop programmes and evaluation procedures.

Management of the Networks

The overall coordination of all the Regional or National Networks of Health Promoting Hospitals will be done by WHO/EURO, with the assistance of the Coordinating Centre and Secretariat of the Health Promoting Hospitals, the Ludwig Boltzmann Institute for the Sociology of Health and Medicine (LBI), Vienna, Austria.

The International Public Relations and Polices of Community Service of Health Ministry selected the Veneto Region Network as the Coordinator of the Italian Network of HPH and he appointed Dr. Carlo Favaretti, General Director of ULSS 19 of Veneto and Coordinator of Veneto Region

Network, as promoter / organizer of the national action.

The Coordinating Center of Italian Network appointed CIES Piemonte (Comitato Italiano per l'Educazione Sanitaria Piemonte) as Coordinating Center of Piemonte Region Network. The Regional Network appointed Dr. Piero Zaina as scientific director. The Regional Coordinating Center will be the connection among the members of the Piemonte Region Network, the Italian Network, the Regional Office for Europe of the WHO, and the Ludwig Boltzmann Institute.

A small membership fee for international coordination equivalent to \$75 per hospital will be forwarded to LBI. (Arrangements on the way the membership fee will be collected or how funds will be allocated, will be the responsibility of each individual network.)

Internal rules and regulations will be established between the members of the network and the Regional or National Coordinating Institution.

Hospitals wishing to be part of the Piemonte Region Network will have to fulfill the requisites specified below. By signature to this agreement, they will apply to the Coordinator to become members of the Piemonte Region Network. The Coordinator of the Piemonte Region Network will forward the signed agreement to the WHO/EURO for approval and to the attention of the Coordinating Center of Italian Network.

Benefits from membership of the Piemonte Region Network of Health Promoting Hospitals

It is anticipated that member hospitals will receive the following benefits:

- As members of the Piemonte Region Network of Health Promoting Hospitals, they will become members of the international network of HPH, and:
 - * they will have access to international information and the Health Promoting Hospitals database which will facilitate the search for experts and specific activities;
 - * they will receive the Health Promoting Hospitals Newsletter;
 - * they will be able to use the Health Promoting Hospitals logo;
 - * they can use the phrase: "member of the Piemonte Region Network of Health Promoting Hospitals: a WHO network" on their Health Promoting Hospitals material;
 - * their registration fee for any International Conference of Health Promoting Hospitals will be reduced;
 - * they can submit articles for publication in the Health Promoting Hospitals Newsletter;
 - * they will be able to participate in joint research projects, establishment of standards for practice and any other activities the Network might wish to develop;
 - * site visits to other hospitals will be facilitated.

- Through the Piemonte Region Network of Health Promoting Hospitals:
 - * they will have access to any database of the network which is set up. This will facilitate the search for colleagues working in specific activities or with a particular expertise;
 - * they will be able to use the logo of the Piemonte Region Network;
 - * the development of jointly research projects, and the establishment of standards for practice, design, implementation and evaluation will be facilitated and encouraged through the creation of task forces;
 - * site visits to other hospitals will be facilitated.

To reach the aims of this project, the partners agree to fulfil the following functions and take the following responsibilities.

1. Responsibilities of the hospitals belonging to the Piemonte Region Network

Hospitals which wish to be members of the network will have to:

- endorse the Ottawa Charter for health promotion and the Budapest declaration;
- obtain the formal agreement of the management of the hospital for it to become a member;
- finance its own activities;
- run at least three programmes on health promotion during the time of the project;
- participate in at least two task forces on the development of programmes/activities;
- present an annual report on the programmes in progress, including objectives, time frame and expected outcomes;
- participate in the business meetings of the Piemonte Region Network (participation in international conferences on Health Promoting Hospitals would also be advisable); and
- provide information to the Coordinator of the Network. (The type of information needed will be approved by the member hospitals at a business meeting.)
- contribute to the financing of the international coordination with a membership fee of US\$ 75 through the CIES

any regional or national fee will be established upon agreement between the participating hospitals and the coordinating institution.

2. Function and responsibilities of the Coordinating Center of the Piemonte Region Network

The Coordinating Center of the Piemonte Region Network will:

- act as the secretariat and the documentation centre of the Piemonte Region Network, including coordination and administrative support to the network;
- be the focal point between the Piemont Region Network and WHO/EURO and LBI;
- maintain a database of participating hospitals and their activities;
- disseminate information to the participating hospitals;
- produce an information sheet for the Network;
- submit proposals to WHO for new members to the Network;
- provide technical support and advice on strategies;
- organize business meetings of the Network;
- assist with the coordination and work of the task forces;
- monitor and evaluate of the project jointly with the hospitals;
- fund-raise for the Network;
- prepare an annual report and send it to the participating hospitals to the Coordinating enter of the Italian Network and to WHO/EURO and LBI;
- collect the international membership contribution, send it to LBI, and issue the corresponding receipts to the hospitals.

3. Functions and responsibilities of the coordinating Center of the Italian Network

The functions and the responsibilities of the Coordinating Center of the Italian Network will be established in a specific agreement among the Regional Networks formally recognized by WHO.

4. Functions of the World Health Organization

The Regional Office for Europe of the World Health Organization will, subject to the availability of funding:

- give recognition to the network and to the hospitals;
- provide strategic, political and technical support to the network;
- organize business meetings in collaboration with LBI;

- monitor progress and organize in collaboration with LBI regular evaluations of the project;
- facilitate international /national relations;
- facilitate the dissemination of information.

WHO/EURO and the Ludwig Boltzmann Institute for the Sociology of Health and Medicine (LBI) have agreed that LBI will be the Coordinating Centre and Secretariat of the Regional and National Networks of Health Promoting Hospitals. The functions of the Coordinating Centre and Secretariat will be:

- to advise on strategies and provide technical support by coordinating the project jointly with WHO/EURO;
- to give administrative support in coordinating the Regional or National Networks with the international networks;
- to be responsible for coordinating the information database of the Regional or National Networks with the international database;
- to facilitate information and access to the database for the Coordinators of the Regional or National Networks and hospitals belonging to these;
- to keep the Regional or National Coordinators informed on the events and activities of the Health Promoting Hospitals movement;
- to send sufficient copies of the Health Promoting Hospitals Newsletter to the Coordinators of the Regional or National Networks so that they can be distributed to all the hospitals in the Networks;
- upon request, to assist in the organization of business meetings of Regional or National Networks of Health Promoting Hospitals in collaboration with WHO/EURO;
- to send copies of material produced by the wider network or pilot hospitals of the Health Promoting Hospitals Project to the Coordinators of the Regional or National Networks;

Date and duration

This agreement shall come into force on the date of the last signature to it. It shall run for a period of five years from the date of signature unless terminated before that date.

Each party shall be entitled to terminate this agreement upon giving to the other parties at least six months notice in writing of its intention to do so, at the expiry of which period this agreement shall cease to have effect.

In the event that funding is no longer available at WHO/EURO to run the networks, WHO/EURO shall be entitled to terminate this agreement forthwith upon giving notice to LBI and the Coordinators of the Regional and National Networks of its intention so to do. Upon service of such a notice this agreement shall cease to have effect.

Arbitration

Any dispute relating to the interpretation or execution of this agreement shall, unless amicably settled, be subject to conciliation. In the event of failure of the latter, the dispute shall be settled by arbitration. The arbitration shall be conducted in accordance with the modalities to be agreed upon between the parties or, in the absence of agreement, with the rules of arbitration of the International Chamber of Commerce. The parties shall accept the arbitration as final.

The undersigned parties hereby conclude the present agreement

For the Regional Office for Europe of the World Health Organization:

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Mila Garcia Barbero, Regional Adviser Hospitals

For the Coordinating Center of the Italian Network

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C. Favaretti - Italian Coordinator

For the Coordinating Center of the Piemonte Region Network

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P. Zaina - Regional Coordinator

The undersigned hospitals hereby apply for membership of the Piemonte Region Network of Health Promoting Hospitals:

Local Health Unit n. 1 Torino and San Giovanni antica sede Hospital
Decree N° 7595, 12-06-1997

.....
Dario Cravero, Commissioner

Local Health Unit n. 2 and Martini Hospital
Decree N° 1038/DG/01/97, 25-06-1997

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Ugo Podner Komaromy, Commissioner

Local Health Unit n. 3 Torino and Amedeo di Savoia Hospital
Decree N° 327/7B/98/C, 5-03-1998

.....
Gian Luigi Boveri, Commissioner..

Local Health Unit n. 4 Torino and Giovanni Bosco Hospital, and Luigi Einaudi Hospital
Decree N° 656, 30-04-1997

.....
Giovanni Rissone, Commissioner

Local Health Unit n. 5 and the Infermi Hospital of Rivoli
Decree N° 2580, 30-12-1997

.....
Nicolò Coppola, Commissioner

Local Health Unit n. 6 and the Hospital of Ciriè and Venaria
Decree N 333/C, 27-02-1998

.....
Giorgio Rivara, Commissioner

Local Health Unit n. 7 and the Hospital of Chivasso
Decree N° 0727, 22-05-1997

.....
Laura Serra, Commissioner

Local Health Unit n. 8 and the Hospitals of Chieri, Moncalieri, and Carmagnola
Decree N°671, 8-10-1997

.....
Giorgio Rabino, Commissioner

Local Health Unit n. 9 and the Hospitals of Ivrea and Cuorgnè
Decree N° 1173, 15-10-1997

.....
Gianpaolo Costamagna, Commissioner

Local Health Unit n. 10 and Agnelli Hospital of Pinerolo.
Decree N° 1527, 20-11-1997

.....
Ferruccio Massa, Commissioner

Local Health Unit n. 11 and S. Andrea Hospital of Vercelli
Decree N° 417, 5-03-1998

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Luigi Bezzan, Commissioner

Local Health Unit n. 12 and the Hospital of Biella
Decree N°

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Giovanni Zenga, Commissioner

Local Health Unit n. 13 and the Hospital of Arona, Borgomanero and Galliate
Decree N°. 2724, 22-09.1997

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Remo Villa, Commissioner

Local Health Unit n. 14 and the Hospitals of Omegna, Domodossola, Verbania
Decree N° 6, 8-01-1998

.....
Mario Ronco, Commissioner

Local Health Unit n. 16 and the Hospitals of Mondovì, Ceva
Decree N° 2270, 31-12-1997

.....
Luigi Cavagliani, Commissioner

Local Health Unit n. 17 and the Hospitals of Savigliano, Saluzzo, Fossano
Decree N° 1015, 23-06-1997

.....
Carlo Quaglia, Commissioner

Local Health Unit n. 18 and the Hospitals of Alba and Bra
Decree N° 1828, 27-10-1997

.....
Giovanni Monchiero, f.f. General Director

Local Health Unit n. 19 and the Hospital of Asti
Decree N° 903, 19-06-1997

.....
Antonio Di Santo, Commissioner

Local Health Unit n. 20 and the Hospital of Tortona
Decree N° 1083, 24-06-1997

.....
Bruno Vogliolo, Commissioner

Local Health Unit n. 21 and the Hospital Casale Monferrato
Decree N° 1904/97, 10-12-1997

.....
Emilio Zerella, Commissioner

Local Health Unit n. 22 and the Hospitals of Novi Ligure, Acqui Terme, Ovada
Decree N° 1588, 14-11-1997

.....
Giorgio Martiny, Commissioner

S. Giovanni Battista Hospital, Torino
Decree N° 2002/87/70/97, 19-09-1997

.....
Mario Lombardo, Commissioner

OIRM - S. Anna Hospital, Torino
Decree N° 1300/97, 10-06-1997

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Luigi Odasso, Commissioner

C.T.O. Hospital, Torino
Decree N° 700, 4-09-1997

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Enrico Bighetti, Commissioner

San Luigi Hospital, Orbassano (Torino)
Decree N° 000556, 25-06-1997

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Luciano Scarabosio, Commissioner

SS. Antonio e Biagio e C. Arrigo Hospital, Alessandria
Decree N° 791, 23-06-1997

.....
Paolo Tofanini, Commissioner

S. Croce e Carle Hospital, Cuneo
Decree N° 1265, 11-07-1997

.....
Fulvio Moirano, Commissioner

Maggiore della Carità Hospital, Novara
Decree N° 2036, 23-10-1997

.....
Pierbaldi Airoidi, Commissioner

Mauriziano Hospital, Torino
Decree N° ,

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Gian Paolo Zanetta, General Director

Gradenigo Hospital, Torino
Decree N° 2, 7-11-1997

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Josè Perrella, General Director

The Valdesi Hospitals of Torre Pellice, Pomaretto and Torino
Decree N° 513, 21-11-1997

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Franca Coisson, President

Ausiliatrice Hospital, Torino
Decree N° ,

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Roberto Rago, General Director

Pinna Pintor Hospital, Torino
Decree N° ,

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Plinio Pinna Pintor, General Director